

**UNIVERSITY OF SOUTHERN CALIFORNIA**

**VOLUNTEER AGREEMENT**

We are pleased that you have decided to volunteer your services to the University of Southern California and the Centers for Creative Technologies (hereinafter referred to as “USC”).

Please affirm your acceptance of the terms of this agreement, stated below, with your signature. Also, please accept our sincere thanks for your valuable contribution to USC.

1. I agree that as a University volunteer my participation in the activities outlined in the attached USC Description of Volunteer Service is without valuable consideration. That document shall be considered a part of this agreement. I am not an employee of USC. I am donating my services to USC with no expectation of payment.
2. I understand that the University shall have the right to release me as a University volunteer without prior notice. I understand that I do not have a formal work appointment for these particular services.
3. I understand that anything I may create (inventions, copyrightable works, etc.) during my volunteer period shall belong to the University and I hereby assign all my rights and interests in and to such creations to USC.
4. While working on USC premises I agree to abide by all rules, regulations, procedures, practices and instructions of the University and to use reasonable care in all that I do.
5. I understand that as a university volunteer I am covered by Workers' Compensation insurance should I incur any injury or illness arising out of or in the course and scope of my volunteer work. I understand that I am entitled to no other medical benefits, or benefits of any kind, as a result of my University volunteer affiliation. I will immediately report any injury to the department to which I am volunteering.
6. USC agrees to provide me with third party liability insurance to protect me from any claims filed against me related to the duties described in the attached USC Description of Volunteer Duties. In exchange, I, on behalf of myself, my heirs, and my representatives do hereby release, indemnify, and hold harmless USC or any of its officers, agents, or employees from any and all liability, damage, or claim of any nature that arises out of or relates to my volunteer activities.
7. I am aware of the terms and conditions of this agreement and am signing this agreement of my own free will. Further, by signing this agreement I attest to the fact that I am eighteen years of age or older.
8. This agreement is valid for the period beginning DATE and ending DATE and I will spend approximately \_\_\_\_\_ hours  per day or  per week providing volunteer services.

University Volunteer’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Provide one copy of this agreement to the University volunteer. Retain this agreement for three years from University volunteer separation.

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**DESCRIPTION OF VOLUNTEER SERVICE**

Name of Volunteer: \_\_\_\_\_

Period of Volunteer services: From \_\_\_\_\_ To \_\_\_\_\_

Volunteer Services to be provided: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Department for which volunteer services will be provided: \_\_\_\_\_

\_\_\_\_\_

Specific location(s) at which volunteer services will be provided: \_\_\_\_\_

\_\_\_\_\_

USC employee(s) to whom Volunteer will report: \_\_\_\_\_

\_\_\_\_\_